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| **Job Title** | Learning Support Assistant | **Salary Range** | KR3 |
| **Responsible to** | Head Teacher | **Hours** | 30 hours per week, term time only |

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| **Purpose of the job:*** To support class teachers in the preparation and delivery of high quality learning experiences for a named pupil as directed by the Head Teacher or class teachers.
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| **Main Duties and Responsibilities** |
| * To support individuals or small groups to access the curriculum under the guidance of the class teacher;
* To support class teachers in the delivery of exciting, relevant and differentiated learning experiences;
* To liaise with the class teacher, SENCo and other staff as appropriate;
* To participate in planning and assessing learning as appropriate;
* To participate in the evaluation of the impact of additional support;
* To contribute to the creation of differentiated learning materials;
* To record support given, and report on the development, progress and attainment of particular pupils as required by the support services in accordance with the SEN Code of Practice;
* To assist in the physical wellbeing of the pupils;
* To attend meetings, training and development as appropriate and required by the class teacher or head teacher;
* To deliver specific speech and language programmes and other specific interventions as required
* To undertake personal care in line with the school’s Personal Care Protocol;
* Such other duties as the class teacher or head teacher may from time to time require.

This job description describes in general terms the normal duties which the post holder will be expected to undertake. The Wells Free School may, from time to time, vary or amend the job description or duties therein without changing the level of responsibility associated with this post or grade. |

**Notes:**

This job description is not a contract of employment, or any part of it. It may change as a result to contractual changes or in response to school organisational changes. It will be reviewed as part of the annual appraisal process.

Signature of post holder: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_/\_\_\_\_/\_\_\_\_

Signature of Head Teacher: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_